

NATIONAL HEALTH SERVICE, ENGLAND

SOCIAL CARE, ENGLAND

Directions on Matters to be Addressed in Local Involvement Network Annual Reports 2008

The Secretary of State, in exercise of the powers conferred by section 227(3)(a) of the Local Government and Public Involvement in Health Act 2007(a), gives the following Directions:

Commencement and interpretation

1.—(1) These Directions shall come into force on 1st April 2008.

(2) In these Directions—

“2008 Directions” means the Directions about the Arrangements to be made by Relevant Bodies in respect of Local Involvement Networks 2008(b);

“the Act” means the Local Government and Public Involvement in Health Act 2007;

“authorised representative” means an authorised representative within the meaning of section 225(5) of the Act;

“Host” means, in relation to a local involvement network, the person with whom a local authority has made arrangements under section 221(1) of the Act pursuant to which the local involvement network is to carry on in the local authority’s area activities specified in section 221(2) of the Act;

“care services” has the meaning given in section 221(6) of the Act;

“independent provider” means a person who, in consequence of arrangements to which paragraph 6 of the 2008 Directions applies, may be required to provide information to a local involvement network;

“relevant decision” has the meaning given in regulation 2(2) of the Local Involvement Networks Regulations 2008(c);

“relevant provider” means a person who, in consequence of arrangements to which paragraph 4 of the 2008 Directions applies, may be required to allow an authorised representative to enter and view premises owned or controlled by that person;

“relevant services-provider” shall be construed in accordance with regulation 5(4) of the Local Involvement Networks Regulations 2008;

“services-provider” means—

- (a) a National Health Service trust,
- (b) an NHS foundation trust,
- (c) a Primary Care Trust, or
- (d) a local authority;

(a) 2007 c.28.

(b) These Directions were given by the Secretary of State on 31st March 2008.

(c) S.I. 2008/528.

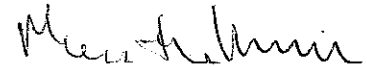
“working day” means any day except for a Saturday, a Sunday, Christmas Day, Good Friday or a day which is a bank holiday (in England) under the Banking and Financial Dealings Act 1971(a).

(3) In paragraphs 6 and 9 of the Schedule, the definition of “services-provider” also includes a person prescribed by regulations made by the Secretary of State under section 225(7)(e) of the Act.

Matters that must be addressed in a local involvement network annual report

2. For the purposes of section 227(3)(a) of the Act, the annual report must address the matters specified in the Schedule.

31st March 2008



Meredith Vivian
Member of the Senior Civil Service
Department of Health

SCHEDULE

Matters to be addressed in the annual report

1. The name, address and contact details of the local involvement network as at the end of the financial year to which the report relates.

2. The name, address and contact details of the Host as at the end of the financial year to which the report relates.

3. The name of any individual who, during the financial year to which the report relates, was—
(a) authorised by the local involvement network as an authorised representative; or
(b) involved in making relevant decisions.

4. Any amounts, if known by the local involvement network, received by the Host from the local authority during the financial year to which the report relates, under the arrangements made by the local authority with the Host under section 221(1) of the Act.

5.—(1) The activities specified in section 221(2) of the Act that the local involvement network has undertaken in the financial year to which the report relates.

(2) How the views of the persons involved in those activities by the local involvement network were made known to persons responsible for commissioning, providing, managing or scrutinising care services.

(3) The impact of those activities on the commissioning, provision and management of care services to which those activities relate.

6.—(1) How many requests for information were made by the local involvement network to services-providers and independent providers during the financial year to which the report relates.

(2) What matters those requests concerned.

(3) To whom those requests were made.

(a) 1971 c.80.

(4) Whether or not a response was received from each of the services-providers and independent providers to whom the requests were made.

(5) Whether or not the information requested was provided within 20 working days of receipt by each of the services-providers and independent providers to whom the requests were made.

7.—(1) How many referrals were made to an overview and scrutiny committee by the local involvement network during the financial year to which the report relates.

(2) What matters those referrals concerned.

(3) Whether or not acknowledgement of receipt was received within 20 working days of receipt of each referral by the overview and scrutiny committee.

(4) Whether the overview and scrutiny committee kept the local involvement network informed about any actions taken in relation to those referrals.

(5) What actions, if any, were taken by the overview and scrutiny committee in respect of those referrals.

8.—(1) How many reports or recommendations to which regulation 5 of the Local Involvement Network Regulations 2008(a) applies were made to services-providers by the local involvement network during the financial year to which the report relates.

(2) What matters those reports or recommendations concerned.

(3) Where any relevant services-providers were subject to any duty under regulation 5 of the Local Involvement Networks Regulations 2008 in relation to such reports or recommendations, whether those services-providers complied with that duty.

(4) What actions, if any, were taken in respect of those reports or recommendations by the relevant services-provider to whom those reports or recommendations were sent or by whom they were received.

9.—(1) Which premises, owned or controlled by a services-provider, were entered and viewed by an authorised representative authorised by the local involvement network as a result of the services-provider complying with the duty imposed by regulation 3 of the Local Involvement Networks (Duty of Services-providers to Allow Entry) Regulations 2008, in the financial year to which the report relates.

(2) How many times those premises were entered and viewed by those authorised representatives in the financial year to which the report relates.

(3) Which premises, owned or controlled by a relevant provider, were entered and viewed by an authorised representative authorised by the local involvement network as a result of the relevant provider complying with relevant arrangements, in the financial year to which the report relates.

(4) How many times those premises were entered and viewed by those authorised representatives in the financial year to which the report relates.

(5) In sub-paragraph (3) “relevant arrangements” means arrangements to which paragraph 4 of the 2008 Directions applies.

(a) S.I. 2008/528.